

PLAS Program Management Center
Defense Contract Management Command

PLAS - O - GRAM <97-18> DCMC Interns & MLDP Participants

PLAS Savants,

We have received several questions regarding proper PLASing of DCMC Interns and Mid Level Development Program (MLDP) participants.

The answer, with one exception, is that DCMC Interns and MLDP participants should PLAS like any other DCMC associate. For example:

- When working a direct or indirect DCMC process, charge to the PLAS process and program being supported
- When working with a journeyman or mentor, report to the same codes as the journeyman/mentor (OJT)
- For training charge to the appropriate Training codes:

217 Other Training
217A - Develop/Conduct Training
217B – Training Administration
217C - Attend Classroom Training
217D – Attend Computer-Based Training
217E – Attend Satellite/Video Teleconference

So what's the exception? Both interns and MLDP participants frequently make familiarization visits outside DCMC. These include visits to Supply Centers, Buying Commands and Program Management Offices. **For DCMC Interns and MLDP participants only, these activities may be charged to 217 – Other Training. Process 217 should also be used for correspondence or other study courses completed during duty hours.** (PLAS Help screens will be revised to reflect this change.)

DCMC Interns should electronically PLAS directly to the DCMC Intern Center at DCMDI. PLASing directly to the Intern Center is more efficient than faxing hardcopies. This direct reporting will become critical as the number of interns grows. The PLAS Administrator/ intern should contact the CAO LAN administrator to insure the references to the DCMC HQ server exists in their odbc.ini and tnsnames.ora files. Supply the LAN administrator with the following information:

Server Name: FTBHORS1
Server IP Address: 160.147.214.240
SID: ORA7

After this is done, when the intern signs onto PLAS they will be reporting directly to the Intern Center.

PLAS Administrators please ensure those Interns, MLDP participants and their local supervisors are aware of this policy.

Inquiries may be addressed to us at 1-888-PLASINFO or PLASHELP@dcmdc.dla.mil.

Respectfully,
Don Peterson
PLAS Program Manager